



Release Notes

Powerpay

Release 6.27

April 2, 2025

Publication Record

Software Version	Publication Date	Description
6.27	04/02/2025	Original publication date

These Release Notes describe the enhancements and fixed defects that have been incorporated into the latest release of Powerpay.

The document is organized in chapters in the following sections if they apply:

- New Functionality section, which describes the features and functions that were added.
- Enhancements, which describes the enhanced features.

For questions, please contact your Dayforce representative.

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Summary

Welcome to the 6.27 release of Powerpay.

The following features and functionality are now available:

Powerpay:

- **Daily Hours - Self Service Timesheet Audit report** – A new report for viewing the hours entered in Self Service by employees and managers.

Self Service:

- **Daily Hours - Manager Approval - To Do list** – To improve productivity, the To Do list on the Home page of Self Service now displays a Timesheet Approval Request for managers.
- **Daily Hours - Add or edit hours on behalf of the employee (Managers)** – Managers can now edit Daily hours in Self Service when the current pay period or next pay period is open.

Note: This functionality is available to Powerpay People payrolls when Daily Hours is enabled.

For payrolls migrated to the Dayforce payroll engine the following features and functionality are now available:

- **Calculations for Alberta, British Columbia and Saskatchewan garnishment orders** – Support, Federal and Provincial garnishments are now supported for Alberta, British Columbia and Saskatchewan.

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New Functionality in Powerpay

Daily Hours

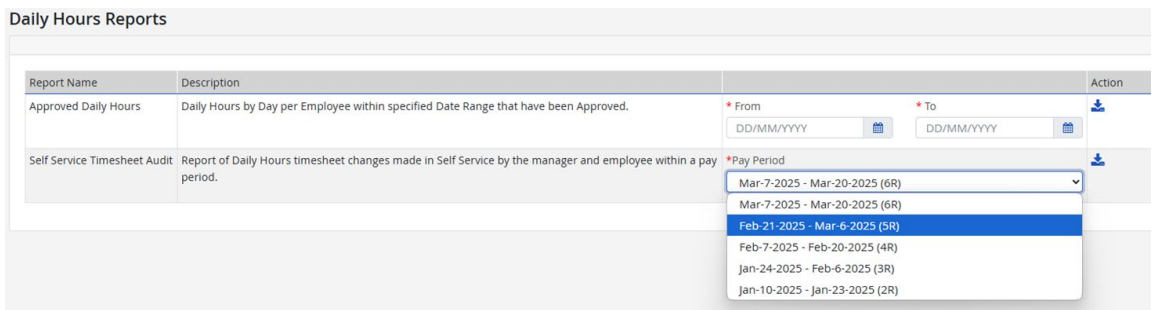
Self Service Timesheet Audit report

A new Self Service Timesheet report is available on the Daily Hours Reports page (Reports > Daily Hours Reports) for timesheet entries saved after April 2, 2025.

Use the **Self Service Timesheet Audit** report to view the Daily Hours timesheet entries and transactions entered in Self Service by employees and managers.

To view the report:

1. Go to the Daily Hours Reports page (Reports > Daily Hours Reports).
2. In the Pay Period field, select a pay period that contains Daily Hours timesheet entries.



3. Click the download icon .

The report is provided in Excel format.

Number	Last Name	First Name	Pay Period	Date	Description	Hours - To	Hours - From	Action	Keyed By	Date & Time
3	Rogers	Steve	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Regular Hours 1	10.00	0.00		Steve72Roger - ESS	2025-02-21 16:50:04
3	Rogers	Steve	Feb-21-2025 - Mar-6-2025 (SR)					Approve	Bruce70Banne - ESS	2025-02-21 17:09:56
4	Parker	Peter	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Regular Hours 1	5.00	0.00		Peter75Parke - ESS	2025-02-21 16:50:52
4	Parker	Peter	Feb-21-2025 - Mar-6-2025 (SR)					Submit	Peter75Parke - ESS	2025-02-21 16:53:39
4	Parker	Peter	Feb-21-2025 - Mar-6-2025 (SR)					Deny	Bruce70Banne - ESS	2025-02-21 17:05:57
5	Maximoff	Wanda	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Regular Hours 1	5.00	0.00		Wanda73Maxim - ESS	2025-02-21 16:54:07
5	Maximoff	Wanda	Feb-21-2025 - Mar-6-2025 (SR)					Submit	Wanda73Maxim - ESS	2025-02-21 16:54:10
6	Romanoff	Natasha	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Regular Hours 1	5.00	0.00		Natas71Roman - ESS	2025-02-21 16:56:40
6	Romanoff	Natasha	Feb-21-2025 - Mar-6-2025 (SR)					Submit	Natas71Roman - ESS	2025-02-21 16:58:23
6	Romanoff	Natasha	Feb-21-2025 - Mar-6-2025 (SR)					Approve	Bruce70Banne - ESS	2025-02-21 17:09:56
10	Danvers	Carol	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Regular Hours 1	10.00	0.00		Bruce70Banne - ESS	2025-03-07 10:38:02
10	Danvers	Carol	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Regular Hours 1	10.50	10.00		Carol67Danve - ESS	2025-03-07 10:39:21
10	Danvers	Carol	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Overtime Hours 1	1.00	0.00		Bruce70Banne - ESS	2025-03-07 10:38:02
10	Danvers	Carol	Feb-21-2025 - Mar-6-2025 (SR)	Fri Feb-21-2025	Overtime Hours 1	1.50	1.00		Carol67Danve - ESS	2025-03-07 10:39:21
10	Danvers	Carol	Feb-21-2025 - Mar-6-2025 (SR)	Sat Feb-22-2025	Regular Hours 1	9.00	0.00		Bruce70Banne - ESS	2025-03-07 10:38:02
10	Danvers	Carol	Feb-21-2025 - Mar-6-2025 (SR)	Sat Feb-22-2025	Regular Hours 1	9.50	9.00		Carol67Danve - ESS	2025-03-07 10:39:21

New Functionality in Self Service

Daily Hours

Manager Approval - To Do list

The manager's To Do list on the Home page of Self Service displays all Timesheet Approval Requests for employees that reports to them as defined on the Profile tab (People List > Profile Tab).

Timesheet Approval Requests are sorted by Status (warning icon) then by Due Date (oldest to newest).

The To Do list is sorted by Timesheet Approval Requests, Time Off Requests, then Documents.

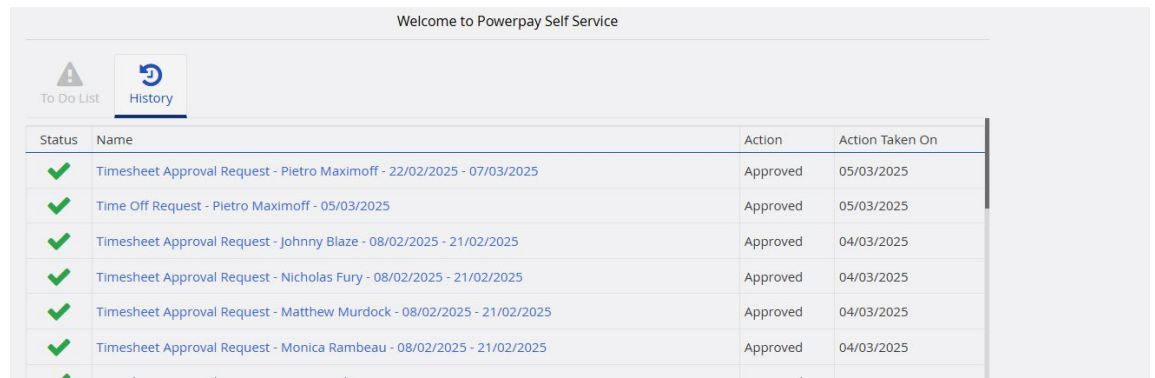
The Due Date for the timesheet approval is associated with the Submit for Processing By date for the associated pay period.

- If system date is less than or equal to Due Date, a yellow "To Do" warning icon displays.
- If system date is greater than Due Date, a red "Overdue" warning icon displays.

The screenshot shows the user profile for Tony Stark (ID: 000000001) with navigation icons for Earnings, Calendar, and Timesheet. Below the profile is a 'Welcome to Powerpay Self Service' message and two tabs: 'To Do List' (active) and 'History'. The 'To Do List' tab contains a table with the following data:

Status	Name	Action	Due Date
	Timesheet Approval Request - James Rhodes - 22/02/2025 - 07/03/2025	Requires Approval	11/03/2025
	Timesheet Approval Request - Monica Rambeau - 08/03/2025 - 21/03/2025	Requires Approval	25/03/2025

Once a To Do item is actioned, it is moved from the **To Do** tab to the **History** tab. The History tab displays an **Action Taken On** date.



Welcome to Powerpay Self Service

To Do List History

Status	Name	Action	Action Taken On
✓	Timesheet Approval Request - Pietro Maximoff - 22/02/2025 - 07/03/2025	Approved	05/03/2025
✓	Time Off Request - Pietro Maximoff - 05/03/2025	Approved	05/03/2025
✓	Timesheet Approval Request - Johnny Blaze - 08/02/2025 - 21/02/2025	Approved	04/03/2025
✓	Timesheet Approval Request - Nicholas Fury - 08/02/2025 - 21/02/2025	Approved	04/03/2025
✓	Timesheet Approval Request - Matthew Murdock - 08/02/2025 - 21/02/2025	Approved	04/03/2025
✓	Timesheet Approval Request - Monica Rambeau - 08/02/2025 - 21/02/2025	Approved	04/03/2025

Add or edit hours not submitted on behalf of an employee (Managers)

Managers can add, edit, delete and save Daily hours for any employee that reports to them as defined on the Profile tab (People List > Profile Tab). This feature is beneficial when an employee cannot submit their hours because they are off sick or locked out of Self Service.

Daily hours are editable in Self Service by a manager when the current pay period or next pay period is open, and the timesheet is not submitted prior to the submit for processing deadline.

If multiple users are editing the same timesheet at the same time, the user that clicks Save first will have their changes accepted. Other users will receive an error message.

Data has been saved by another user. [Click here](#) to refresh the data.

Changes made for an employee for hours for a given date or pay code display in Self Service on the My Timesheet page (Time > My Timesheet) and in Powerpay on the Daily Hours Dashboard page (People > Daily Hours Dashboard).

Add or edit hours on behalf of an employee (Manager)

1. Go to the My Team's Timesheet page (Time > My Team's Timesheet) or click the Timesheet icon on the homepage.
2. Click the hours link to open a detailed list of the hours entered for the desired employee.
The employee's timesheet opens.
3. Add or edit hours as applicable.
4. Click **Save** or **Submit**.

Enhancements in Powerpay

Garnishments for Alberta, British Columbia and Saskatchewan

The following functionality is supported for payrolls migrated to the Dayforce payroll engine.

- Federal, Provincial and Support garnishment orders with a requirement to apply minimum subsistence rules, a monthly target or a reducing target can be accommodated.
- These garnishments will calculate on a regular run for Regular and Second payments.

Federal and Provincial Tax Exemption warning

Powerpay currently displays a warning message on the Hire/Profile page (Payroll > Hire/Profile) or the Compensation tab (People > People List > Compensation) when a value entered for an employee's Federal or Provincial Exemption is less than the basic amount.

Message:

The amount entered in the Federal Tax Exemption and Provincial Tax Exemption section is less than the tax exemption for the calendar year. It will be used to calculate ongoing taxes. Prior to the first pay of the new year, advise your employee to provide an updated Personal Tax Credit form, and update the tax exemption amount in Powerpay.

A new warning message displays on the Payroll Preview page (Process > Payroll Preview) that lists employees whose Federal and/or Provincial Tax Exemption values are below the basic amount, allowing you to review and address them as needed before your payroll is processed.

Message:

The following employees have Federal and/or Provincial Tax Exemption amounts below this year's Basic Exemption. Review these amounts to ensure their tax withholdings are accurate and to avoid discrepancies during tax filing at year-end.

Enhancements in Self Service

Daily Hours

Daily Hours timesheet submit confirmation

After a timesheet is submitted, no further edits or additions are allowed to the timesheet in Self Service. When you click Submit on the My Timesheet page (Time > My Timesheet), or My Team's Timesheet page (Time > My Team's Timesheet), a warning message now displays for confirmation that all required changes are complete.

Validate daily hours limit

If the combination of daily hours entered and a time off request for the same day exceed 24 hours a warning message displays.

Time Off plus timesheet total cannot exceed 24.00 in a day.