### dayforce Powerpay

# Add a Powerpay shortcut to your mobile Home screen

### **Tap by Tap Guide**

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Use the dynamically sized version of Powerpay from your phone's browser to access additional features unavailable on the mobile app such as more than six columns on the Rapid Entry page.

Use this guide to add a Powerpay icon to your phone's Home screen.

### Add a Powerpay shortcut to your iPhone Home screen

- 1. Launch Safari on your iPhone.
- 2. Navigate to <u>clients.powerpay.ca</u>.
- 3. Tap the **Share** button (1) at the bottom of the page.

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4. In the list of options that appear, scroll down until you see **Add to Home Screen**. Tap this.

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5. On the next screen, choose a name for the website shortcut.

The link will display so you can confirm it, as well as the site's favicon that becomes its "app" icon on your Home screen.



Tap Add. The Powerpay icon is added to your Home screen.
 Like any other app shortcuts, you can drag it around and display it wherever you like.



7. Tap the new app on your mobile device to open Powerpay.

## Add a Powerpay shortcut to your Android Home screen

- 1. Launch Chrome on your phone.
- 2. Navigate to <u>clients.powerpay.ca</u>.
- 3. Tap the menu button .

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#### 4. Tap Add to Home screen.



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- 5. Choose a name for the website shortcut.

- 6. Tap **Add** to save the icon name.
- 7. Tap **Add** to save the icon to the Home screen.



Like any other app shortcuts, you can drag it around and display it wherever you like.



8. Tap the new app on your mobile device to open Powerpay.